



IRVIN J. JOHNSON

Tax Commissioner
DeKalb County, GA

Property Tax Division

Christy Huiel, Director

**APPLICATION FOR COUNTY/CITY
ASSESSMENT FREEZE**

*****APPLICATION MUST BE RECEIVED BY APRIL 1*****

Owner Name _____

Property Address _____
Street No. Street Name Direction Apt/Unit

Mailing address if different from property address:

Street No. Street Name City State Zip

PARCEL ID # _____ **PIN #** _____

DeKalb homeowners may apply for a Property Assessment Freeze on the home that they own and reside in on January 1st. To qualify, you must own and occupy the property as your primary domicile and legal residence for all purposes whatsoever including the registration of your vehicles and filing of your state income taxes. Exemptions are not automatically granted. You must first apply for the property assessment freeze by completing and submitting this form by the homestead deadline (April 1st) of the year in which the exemption is sought. Once approved, the property assessment freeze is in effect for as long as you retain your homestead exemption, subject to periodic audits to verify continuing eligibility. To apply for the Property Assessment Freeze, carefully read the sworn statement below and complete the form as directed.

I hereby request the addition of the Property Assessment Freeze to my existing homestead exemption status. All of my vehicles are registered at this property, and the property is not being used for rental purposes. I have accepted the terms and requirements of homestead exemptions. I understand that the freeze is only applicable for specific tax purposes, not for all.

Date of Birth ____/____/____ Phone No. (____)____-_____
MM DD CCYY

Work No. (____)____-_____

Under Georgia law, IT IS A MISDEMEANOR to make a false or fraudulent claim for exemption, to make a false statement or representation in support of such a claim, to assist in the preparation of such fraudulent claim, or to take part in the execution of a fictitious deed, deed of trust, mortgage or other document. Persons guilty of fraudulent claims will be subject to taxation in an amount double the tax otherwise due.

I, the undersigned, do hereby request registration of my vehicle(s) at the above address, and do solemnly swear that the statements made in support of this application are true and correct; that I am the bona fide owner of the property described in this application; that I actually occupied this property on January 1st of the year for which this application is made; that I am an eligible applicant for the exemption applied for, qualifying or meeting the definitions of the word "applicant" as defined by O.C.G.A 48-5-40, and that no transaction has been made in collusion with another for the purposes of obtaining a homestead exemption contrary to law. Furthermore, I also understand that at any time I become ineligible for my exemption or freeze, it is my duty to notify the Tax Commissioner of the change in my eligibility status.

Signature _____ Date ____/____/____ Employee Initials _____